


Edit buttons

Mark Mark the selected place, and use “←” or “→” to mark the text.


 Paste.


 Copy.

 Cut.

Scroll options


 Scroll to left.


 Scroll to right.


 Scroll up.

 Scroll down.

Power management

 Log Off current user.

 Activate sleep mode. Press any key to wake up computer again.


 Turn Off computer.

Media Player buttons

 Launch Windows Media Player.

 Previous track.

 Next track.

 Play / Pause.


 Volume down.

 Volume up.

 Mute

Internet and e-mail buttons


Double function F1 – F12 buttons


 Help (if available for the active window).

 New document (only if application supports this command).

 Open.


 Save.


 Replace. Find and replace the specified text and formatting.

 Spell. Start Spell program (only if application supports this command).

 Undo.

 Redo.


 Reply the sender of an e-mail.

 Reply all addresses within an e-mail.

 Forward an e-mail.


 Send.

Direct access buttons


 Launch Internet Explorer / home page.

 Launch Outlook (Express).


 Search.


 Launch My Favorites.


Other

 Launch calculator.

 Launch My Computer.

 Close active window.

 Refresh active window.

 Switch active window / program.